



ANNUAL REPORT FY10 Head Start / Early Head Start

Services Provided:

Number of Early Head Start Families Served: 175

Number of Early Head Start Children Served: 193

Number of Head Start Families Served: 1028

Number of Head Start Children Served: 1192

Early Head Start Funded Slots: 129

Early Head Start Average Monthly Enrollment: 127

Head Start Funded Slots: 914

Head Start Average Monthly Enrollment: 902

% of Early Head Start children who received medical services: 98%

% of Head Start children who received medical services: 81%

% of Early Head Start children who received dental services: 100%

% of Head Start children who received dental services: 79%

Funding:

In FY10, Chicago Commons received:

\$1,254,247 for Early Head Start.

\$4,556,650 for Head Start program.

\$1,188,000 from Chicago Public Schools for Pre-School for All program.

\$2,799,608 from City of Chicago through Title XX Subsidized Child Care Program.

\$175,000 from United Way of Metropolitan Chicago for Child Development.



ANNUAL REPORT FY10
Head Start / Early Head Start

FY10 Expenditures:

HEAD START

Program Costs:

Personnel Cost	1,293,338
Fringes	229,942
Medical/Dental	7,437
Special Needs	41,726
Professional - Partnering Agencies	1,241,927
Rental Space	232,498
Program Improvements	55,000
Out-of-Town Travel	10,940
Food	7,451
Supplies	254,753
Equipment	-
Parent Involvement	33,047
Other Costs	191,039
Other Costs - Facilities	401,235
Training	14,801
TOTAL PROGRAM EXPENDITURES	\$4,015,133

Administrative Costs:

Personnel Cost	49,332
Fringes	6,666
Professional	437,446
Rental Space	12,237
Out-of-Town Travel	548
Food	-
Supplies	14,176
Equipment	-
Other Expenses - Facilities	21,113
Training	-
TOTAL ADMIN. EXPENDITURES	\$541,517

HEAD START GRAND TOTAL(PROGRAM & ADMIN) 4,556,650

EARLY HEAD START

Program Costs:

Personnel Cost	515,782
Fringes	113,387
Out-of-Town Travel	1,425
Supplies	40,869
Parent Involvement	21,731
Other Costs	93,662
Other Costs - Facilities	201,719



ANNUAL REPORT FY10
Head Start / Early Head Start

Training	23,342
TOTAL PROGRAM EXPENDITURES	\$1,011,918
<u>Administrative Costs:</u>	
Personnel Cost	30,102
Fringes	5,949
Professional	193,019
Out-of-Town Travel	75
Supplies	2,568
Other Expenses - Facilities	10,617
Training	-
TOTAL ADMIN. EXPENDITURES	\$242,329
EHS GRAND TOTAL(PROGRAM & ADMIN)	1,254,247

FY11 Proposed Expenditures:

HEAD START

<u>Program Costs:</u>	
Personnel Cost	1,712,573
Fringes	316,826
Medical/Dental	6,000
Special Needs	54,000
Professional - Partnering Agencies	1,495,436
Rental Space	135,318
Program Improvements	-
Out-of-Town Travel	4,560
Food	-
Supplies	4,264
Equipment	-
Parent Involvement	57,000
Other Costs	14,400
Other Costs - Facilities	192,000
Training	12,000
TOTAL PROGRAM EXPENDITURES	\$4,004,377
<u>Administrative Costs:</u>	
Personnel Cost	71,782
Fringes	13,280
Professional	502,034
Rental Space	7,122
Out-of-Town Travel	240
Food	-
Supplies	12,000
Equipment	-
Other Expenses - Facilities	9,600



ANNUAL REPORT FY10
Head Start / Early Head Start

Training	-
TOTAL ADMIN. EXPENDITURES	\$616,058

EARLY HEAD START

Program Costs:

Personnel Cost	638,177
Fringes	118,063
Out-of-Town Travel	1,425
Supplies	38,264
Parent Involvement	22,000
Other Costs	12,665
Other Costs - Facilities	106,630
Training	28,882
TOTAL PROGRAM EXPENDITURES	\$966,106

Administrative Costs:

Personnel Cost	36,732
Fringes	6,795
Professional	166,838
Out-of-Town Travel	75
Supplies	2,000
Other Expenses - Facilities	5,612
Training	-
TOTAL ADMIN. EXPENDITURES	\$218,052
EHS GRAND TOTAL(PROGRAM & ADMIN)	1,184,158

Results of Most Recent Audit:

An independent financial audit is conducted one per year by Chicago Commons. McGladrey, a leading audit firm, performed the audit for FY10. The audit determined that the FY11 financial statements were presented appropriately. There was one finding noting a temporary period of Head Start under-enrollment. The under-enrollment had been properly disclosed to the U.S. Department of Health and Human Services during FY10 and had been successfully resolved by the end of FY10.

Results of Most Recent Federal Review:

Every three years, all Head Start funded programs are reviewed by U.S. Department of Health and Human Services for compliance with all applicable regulations. In 2008, a full federal review of Chicago Commons' Early Head Start program was completed. A close out letter dated January 20, 2010 stated that no further corrective actions are required. In 2008, Chicago Commons also participated in a full federal review of the City of Chicago's Head Start program.



ANNUAL REPORT FY10 Head Start / Early Head Start

A close out letter dated October 29, 2010 confirmed that new further corrective action are required by City of Chicago.

Kindergarten Preparation:

Chicago Commons uses the Teaching Strategies GOLD Developmental Assessment. Teaching Strategies GOLD is the latest observational assessment tool developed by Teaching Strategies, a well respected educational publishing company exclusively focused on early childhood education. The GOLD assessment tool includes nine areas of development and learning related to kindergarten readiness: Social-Emotional, Physical, Language, Cognitive, Literacy, Mathematics, Science and Technology, Social Studies and the Arts. Children are assessed in these domains of learning three times per year. Teachers use the assessment to create individualized lessons plans for every student.

Children, who will be 5 years old on or before September 1st, will make the transition to the kindergarten program of the parent's choice. (Children may visit a number of kindergarten programs before leaving our program.) Conversations and discussions about the "big school" or "new school" will occur along with children drawing pictures and describing what they think school is like. Activities may also include visits to local elementary school kindergarten classes. During the month of December, each site provides parents with information on Options for Knowledge program and Charter School listings. Each site also utilizes the monthly parent meeting to discuss transitions. The Chicago Commons Program will provide parents with basic registration information along with literature about transitions and how to prepare for their children for the new school.

Parent Involvement:

Purpose: Parents are their child's first and most important teachers. Early Head Start/Head Start programs are to provide opportunities for parents to work with the staff and the community in their particular areas of interest; enhance their parenting skills; and gain knowledge that promotes their child's physical and mental wellness.

The following are some activities that parents are encouraged to participate in:

- Site Parent Orientation
- Center Parent Meetings
- Mental Health Workshops
- Parent Workshops
- Parent Policy Committee/Council Meeting



ANNUAL REPORT FY10 Head Start / Early Head Start

- Health Services Advisory Council
- Menu Planning Committee
- Parent Forum (Resource Fair)
- Quarterly Reggio education meetings
- Classroom Volunteers
- Educational Home Visits
- Parent/ Teacher Conferences
- Open House preparation and activities
- Recruitment
- Field Trips

Transportation will be provided if needed.