CHICAGO COMMONS: GIFTS OF STOCK
515 East 50th Street, Suite 200
Chicago, IL 60615
(773) 373-5055

STEPS TO TRANSFER GIFTS OF STOCK TO CHICAGO COMMONS

1. Notify Chicago Commons of your intention to transfer stock. Call Anne Wilson, Major Gifts Officer at 773-826-4256 or e-mail at wilsona@ChicagoCommons.org.

Include the following information in your e-mail or phone call:
   1. Number of shares
   2. Donor Name
   3. Type of stock (common or preferred)
   4. Name of stock
   5. CUISP number (if available to you or your broker)
   6. Estimated value on transfer date
   7. Name of brokerage house or other entity handling the transfer

2. Deliver stock through Depositor Trust Corporation as follows:
   Deliver gifts to:
   Fidelity Investments – in favor of Chicago Commons – Account # Z50-337951 – DTC: 0226.
   Chicago Commons FEIN 36-2169136